

Thank you for your recent enquiry with regards to your forthcoming wedding celebration, we are delighted that you have considered Bryn Meadows Golf Hotel & Spa for your 'special day'. At Bryn Meadows Golf Hotel & Spa we are fully licensed for civil ceremonies and offer the perfect location for any event large or small.

Our main suite can accommodate up to 120 guests for the wedding breakfast and the smaller Beacons Suite, 40 guests. Perhaps the number of guests you are inviting would be better accommodated in a marquee adjacent to our main suite, in that case we can talk about what we are able to offer.

The management team here have over 30 years experience in four star hotels and will be delighted to bring their knowledge and service skills to ensure that Bryn Meadows meets and surpasses your expectations on your 'special day'.

And for your guests, we are able to offer special accommodation rates in one of our 42 rooms (many with balconies and superb views over the Sirhowy Valley) with full use of the leisure facilities.

We would welcome the opportunity to discuss your requirements in further detail and to make an appointment at a time to suit you.

Yours sincerely,

*Louisa Dean
Wedding, Conference & Events Coordinator
events@brynmeadows.co.uk
01495 225590*



A warm welcome is just the beginning...

Wedding days are uniquely special occasions offering life long memories to be cherished. Bryn Meadows Golf, Hotel & Spa is a boutique resort, situated in the beautiful welsh rolling valleys. With the surrounding countryside as a magnificent backdrop for any wedding, Bryn Meadows can create the perfect day you have always dreamed about.

At Bryn Meadows, it's all about you. We understand that weddings are unique, creative and individual, and our fully experienced staff will do everything possible to ensure the seamless running of your unforgettable day.

We believe that it is important to get to know you and to understand what your wedding day means to you, what you wish to create and how we can exceed your expectations. We offer a high level of personal attention, helping to take the stress out of planning and organising, leaving you to feel free to relax and enjoy the celebrations.

Our "One Wedding" per day policy offers exclusivity, along with the guarantee that you and your guests receive the full attention from our professional team, allowing your day to run as smoothly as possible.

From your initial appointment through to your wedding day, our wedding co-ordinator is always here to help with any questions you may have.

The best day of your lives together starts here...

*Simon Read
General Manager*





Wedding Package

The following services are included:

Red carpet on arrival

Silver cake stand and knife

Complimentary bridal suite with breakfast for Bride & Groom & full use of leisure facilities

Crisp white tablecloths and napkins for all tables

Dedicated wedding manager throughout your day

*Special accommodation rates for wedding guests:
Standard room £105, Junior Suite £115, Premier Suite £135, inc full welsh breakfast & full use of leisure facilities*

Complimentary bed & breakfast for the Bride & Groom's first anniversary

1 month complimentary use of our leisure facilities after your wedding day

Overnight storage for wedding gifts

Free car parking

Monday to Thursday Weddings

Weddings being held on a Monday to Thursday will not require the minimum numbers and will receive a 10% discount on the Wedding Breakfast (excluding Bank holidays).

Friday & Sunday Weddings

Civil Weddings being held on a Friday or Sunday will receive a 50% reduction off the room hire charge.

Wedding Breakfast and evening receptions only will receive three complimentary rooms for the wedding night, including the Bridal Suite.



Ceremony and Room Hire

Should you wish to exchange your vows within our hotel, Bryn Meadows Golf Hotel Spa is licensed to conduct civil ceremonies.

Our largest suite is the Barn Suite which can accommodate 120 guests. The suite offers a sun terrace overlooking the fountain, golf course and countryside and has a private bar.

Our Beacons suite can accommodate between 40-60 (depending on set up). This suite overlooks the beautiful surrounding valleys and golf course, offering natural daylight.

Room hire (Ceremony):

Barn suite for up to 120 guests
£295.00

Beacons suite for up to 60 guests
£195.00

Barn suite - room hire charge £195.00*
(Wedding Reception only)

**subject to minimum numbers required. - All prices include VAT @ 17.5%*

A civil ceremony usually lasts approximately 30 - 40 minutes depending on your requirements. Ceremonies on a Sunday are held from 2.00pm onwards

If you wish to hold your civil ceremony at Bryn Meadows, you are responsible to arrange the booking with the Registrar's office. The details are below:

*The Registrar Office
Penallta House
Tredomen Park
Ystrad Mynach
Hengoed
Mid Glam
CF82 7PG*

Tel: 01443 863478

E-mail: registrars@caerphilly.gov.uk





Drinks packages

Package One

On arrival a glass of sparkling wine-bucks fizz or fruit punch

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A glass of red/white house wine with your wedding breakfast

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A glass of sparkling wine to toast the Bride & Groom

£12.95

Package Two

On arrival a glass of sparkling wine-bucks fizz, fruit punch or pimm's

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Two glasses of red/white house wine with your wedding breakfast

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A glass of sparkling wine to toast the Bride & Groom

£16.95

Package Three

On arrival a glass of champagne bucks fizz or Kir Royale

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Two glasses of red/white house wine with your wedding breakfast

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A glass of house champagne to toast the Bride & Groom

£20.95

Please make your choice of arrival drink for all your guests.

If you wish to serve bottles of wine & champagne on the table, please ask our wedding coordinator for the wine & champagne list.



Canapés

Bryn Meadows welcomes you with a perfect accompaniment to your reception drinks.

Chef's selection of 3 canapés - £4.95 per person



Starters

Crown of Melon

filled with exotic fruits topped with fruit sorbet £5.95

Classic Prawn Cocktail

finest atlantic prawns on a bed of mixed leaves served with marie rose sauce and garnished with lemon £6.25

Wild Boar & Truffle Terrine

with red onion chutney & homemade melba toast £4.95

Vine Ripened Plum Tomato & Fresh Basil, Oregano & Buffalo Mozzarella Salad

with balsamic & olive oil dressing £4.95

Scottish Smoked Salmon & Roquette Salad

with black pepper & lemon £6.95

Chicken Caesar Salad

breast of chargrilled chicken cut into strips with crisp salad mixed with Caesar dressing finished with fresh strips of parmesan cheese £5.95

Leek & Potato Soup

with welsh cheese crouton £4.95

Roast Plum Tomato Soup

with herb crisps £4.95

Minestrone Soup

with fresh parmesan cheese £4.95

Please ask the wedding coordinator for the soup of your choice, all our soups are freshly prepared by chef.

All starters offered with freshly baked rolls, butter, balsamic vinegar & oils.

Intermediate

All soups may be served as an intermediate course

Oven Baked Fillet of Scottish Farmed Salmon

*with hollandaise sauce
or a lemon & dill cream £4.00*

Poached Fillet of Plaice

with a light cream sauce garnished with white grapes £4.00

Lemon Sorbet

To refresh the palate £2.95



Main Courses

Roast Glamorgan Turkey

served with chipolata sausage, cranberry, apricot & sage stuffing topped with crispy bacon

Roast Supreme of Corn-fed Chicken

set on lyonnaise potatoes topped with chasseur sauce

Roast Breast of Chicken

with a thyme & smoked bacon stuffing, parisienne potatoes finished with red wine gravy

Poached Fillet of Salmon

with a white wine & tarragon sauce & served with new potatoes

~~ £15.95 ~~

Roast Topside of Usk Valley Beef

served with Yorkshire pudding, roast potatoes & roast beef gravy

Roast Leg of Lamb

with rosemary stuffing, roast potatoes & mint jus

Roast Pork Loin

with calvados & sage stuffing & roast potatoes

~~ £16.95 ~~

Roast Prime Sirloin of Welsh Beef

with caramelised baby onions & shallots, roast potatoes & rosemary red wine gravy

Roast Rack of Welsh Lamb

sat on leek mashed potato, finished with a rich red currant & port sauce

~~ £20.95 ~~

Fillet of Welsh Beef

with candied baby onions, parsnip puree, wild mushrooms & a port wine reduction

~~ £23.95 ~~



Vegetarian

Courgette & Roast Tomato Flan
with roast tomato & basil sauce

Polenta Cake
topped with a flat mushroom, filled with wild mushroom stroganoff

Twice Baked Cheese Soufflé
with creamed leeks & roasted baby tomatoes

~~ £14.95 ~~

All main meals are accompanied with a selection of seasonal vegetables

Children's Menu

Half portions of the adult menu are available for half the price of the selected wedding breakfast. This is suitable for children up to the age of 12 years.

Children under 3 years eat for free.





Desserts

Profiteroles

choux pastry filled with fresh cream, dusted with icing sugar & served with hot chocolate sauce

Zesty Lemon Tart

accompanied by fresh raspberries, crème fraiche

Homemade Warm White Chocolate Bread & Butter Pudding

accompanied by vanilla custard

Homemade Vanilla Crème Brulée

individual servings infused with fresh vanilla, topped with glazed sugar & served with home baked tuile biscuit

Meringue Nest

filled with fresh strawberries & brandy cream on a pool of summer berries

Welsh Cheese Plate

*caerphilly, welsb brie, llanboidy, st iltyds
served with grapes, celery & biscuits and homemade chutney*

~~ £5.95 ~~

Platter of Welsh Cheese

as above & based on 8 person per table. Only available as an additional course

~~ £30.00 ~~





Hot & Cold Carved Presentation Buffet

Please select one starter from the main menu

This will be served at your table

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*Dressed Whole Poached Farmed Salmon  
with a citrus mayonnaise*

*Hot Roast Welsh Sirloin of Beef  
with a herb crust*

*Roasted Gammon  
with a honey & brown sugar crust*

*Minted new potatoes*

*A selection of six seasonal salads*

*The main course is served at the buffet and presented by the chef*

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Please select one dessert from the main menu

This will be served at your table

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*Freshly brewed tea or coffee served with homemade welsh cakes*

£35.95





## Evening Buffet

### Option One

*a selection of freshly prepared white & wholemeal sandwiches:  
to include, roast beef, gammon, cheese & pickle, egg mayonnaise, tuna mayonnaise*

*cajun chicken wings with a tandoori sauce*

*spiced lamb kofta with coriander dip*

*goujons of white fish with tartare sauce*

*hot pizza slices with a selection of toppings*

*honey & mustard glazed sausages*

*quiche lorraine*

*selection of filled wraps*

*savoury mini pastries*

*onion bhaji V*

*bruschetta brushed with garlic, topped with vine tomatoes, mozzarella & basil V*

*vegetable samosas with onion & coriander salad V*

*potato wedges with sour cream & chive dip V*

*vegetable spring roll with sweet chilli dip V*

*V - vegetarian options*

*Select any 6 of the above items for £13.75 per person*

*Select any 8 of the above items for £15.75 per person*

*Select any 10 of the above items for £18.75 per person*





## ***Option Two***

*You may choose one of the following options:*

*Mini Hog Roast - legs of pork carved by the chef  
and served in a roll with stuffing & apple sauce, and help yourself to potato salad, coleslaw*

*~~ £10.95 ~~*

*a plated meal served to your guests*

*Breaded Scampi Tails  
served with french fries & garden peas*

*Breast of Roast Chicken  
served with french fries & garden peas*

*~~ £9.95 ~~*

## ***Option Three***

*Pate & Cheese selection*

*Allow your guests to help themselves during the course of the evening to a selection of  
homemade pate & terrines, welsh cheeses with flavoured breads, baguettes, savoury  
biscuits, pickles, chutney celery & grapes*

*£750.00 for 80 guests  
£975.00 for 120 guests*





## Frequently asked questions

### **Do we provide a master of ceremonies/toastmaster?**

*Many people feel it more personal to them if their best man carries out this task. However, should your best man not feel comfortable, our duty manager will act as MC/Toastmaster for the day if required.*

### **Are there minimum numbers?**

*Yes, for weddings held on Saturdays. Please refer to our terms & conditions.*

### **Do we have to provide an evening buffet for everybody attending?**

*Yes*

### **Can we use the golf course for photos?**

*The golf course can be used to photographs. However, there are only certain places around the grounds that are suitable.*

### **Do we provide a cake stand and knife and is this chargeable?**

*We can provide these if needed we have 1 x 17" round stand and 1 x 17" square cake stand. These can be provided and a knife free of charge.*

### **Do you have highchairs?**

*Yes, please let us know your requirements in advance.*

### **Can we bring our own wine?**

*Bryn Meadows reserves the right not to allow guests to bring their own wines neither do we allow for corkage.*

### **Can we do our own catering?**

*We do not allow any outside catering here at Bryn Meadows*

### **Is the throwing of confetti permitted?**

*We respectfully ask guests not to throw confetti within the grounds. However, it is permissible in the room where your ceremony or wedding breakfast is held.*

### **Can we provide our own disco/band/entertainment?**

*Yes provided that they have insurance cover and PP license, all equipment has been PAT tested, they use their own RCD breakers, access the building appropriately and adjust volume levels if directed by the management*

### **Can our guests stay overnight?**

*Yes, Bryn Meadows is a 42 bedroom contemporary styled hotel. An allocation of rooms may be held for your guests to book. However, this allocation will be released 6 weeks on any rooms not reserved. A £50 deposit will be taken on all reserved rooms.*

### **Do we need to order table decorations/flowers?**

*Yes, you would need to organise these yourself, with prior notification, they can be delivered directly to the hotel with your instruction as to layout and we will have them arranged on the tables for you.*

### **Do we need to order chair covers?**

*This is an individual choice, we are able to provide chair covers here at Bryn Meadows at an additional cost. Please ask our wedding co-ordinator.*



**Who does the table plans?**

*Primarily, you would do the table plans. We would however suggest that you discuss your requirements with us and take our advice on the most suitable plan for the room, your guests and to aid service.*

**Can we have a chocolate fountain?**

*Yes, however for food hygiene reasons we only allow reputable and recommended companies. We will charge for any damage or repairs to the fixtures and fittings caused by guests using the chocolate fountain*

**Do you provide place cards?**

*You would need to organise all place card, display table plans, table decorations and favours.*

**Where can guests smoke if they wish?**

*There is a designated smoking area outside.*

**Where can guests congregate between the civil ceremony and the wedding breakfast?**

*Traditionally during this time is when you have your photographs taken. We suggest a drinks reception in the foyer/bar area for your guests as they leave the ceremony.*

**Can we decorate with balloons?**

*We have no objections to the use of balloons; however in some circumstances i.e. exploding balloons, require high anchoring. We regretfully do not have facilities for this and would ask that you speak to your balloon specialist on booking.*

**Can we have fireworks?**

*Provided that a reputable company is used and with prior arrangement with Bryn Meadows Crowd safety and insurance cover would be required.*

**What is the hotels policy on marquees?**

*Please speak with our wedding co-ordinator, who can put you in touch with them. Alternatively, if you wish, we are happy to organise a marquee. Please note that subject to size and assembly time, a ground rent fee and room hire charge may be applicable.*

**How many bottles of wine do we need?**

*This will depend on the number of guests, normally one bottle will provide 6x 125ml servings. Please note that glass sizes vary (i.e. red/white wine glasses) Our round tables seat 8/9 guests, we would recommend that you provide a minimum of half a bottle per person.*





## **Standard Terms & Conditions for Wedding Bookings**

Bryn Meadows Golf Hotel & Spa asks clients to be aware that weddings are conducted on the basis of our standard terms and conditions. Please read through, sign and return to the hotel along with your deposit and written confirmation.

### **1. Confirmation**

A provisional booking will be held for a maximum of 14 days. After this time, the booking must be confirmed or released. To confirm a booking, a £500.00 non refundable, non-transferable deposit is required, along with written confirmation and signed copy of these terms and conditions. The booking is only confirmed when your deposit is received.

### **2. Payments**

All our prices include VAT at 17.5%, should however the government raise or lower VAT, this will be reflected as a further addition/reduction in our prices from 17.5%. Final numbers and details must be confirmed along with final payment seven days prior to the wedding. Provisional numbers, menus and timings will be asked for up to 14 days previously. No refunds will be given after this time for changes in numbers etc. Any charges incurred on the day must be settled for on departure. A 2% handling charge will be added to all credit card payments. Final payments can be made by BACS and we will provide our bank account information as required.

### **3. Minimum Numbers**

Bryn Meadows Golf Hotel & Spa reserves the right to set a minimum number for all weddings (excluding Monday – Thursday). Weddings held on Saturdays must have a minimum number of 70 guests for the wedding breakfast and 100 guests for the evening reception. Smaller weddings can be catered for on other days, please ask for availability. A room hire charge may be charged for weddings at the hotel. An increase or reduction in numbers may be taken up to 48 hours beforehand. However, any reduction in numbers, taking the number of guests below the minimum requirement will still be charged for.

### **4. Cancellations**

Should unforeseen circumstances arise and you wish to cancel your wedding date, a refund may be applied for in writing. This will only be considered if the date can be resold and is subject to a 10% administration fee to be deducted from your deposit. Please note, this will be at the General Managers discretion. In the event of you cancelling your wedding, the following will apply; Cancellation Charges – calculated as a percentage of the total booking value : 6 – 12 months before the wedding 25%, 3 – 6 months before the wedding 50%, 1 – 3 months before the wedding 75%, 1 month before the wedding 100%

### **5. Accommodation**

Where an agreed number of bedrooms has been allocated for your guests to reserve directly with the hotel, any unsold/unreserved rooms not taken 6 weeks prior to your Wedding Celebration will be released from that allocation and sold to other individuals/ groups.

### **6. Food & Beverage**

For the wedding breakfast, a set menu must be chosen for all the guests, i.e. one starter, main course, dessert and coffee is included. Vegetarians and special diets can be catered for.

Finger buffets are not available for a wedding breakfast. Evening buffets must be ordered for the total number of guests attending the evening function. Due to Health & Food Hygiene regulations, we do not permit guests to provide their own catering. No wines or spirits may be brought into the hotel by clients or guests for consumption on the premises. This also includes miniature bottles. The hotel reserves the right to remove any alcohol brought in by guests as this infringes licensing laws.

### **7. Wedding Brochure Information**

All information and prices in this brochure were correct at the time of printing and are subject to change without prior notice. Bryn Meadows cannot accept responsibility for any error or omissions. All arrangements featured in the brochure are subject to availability.

### **8. Damage & Theft**

The hotel is unable to assume any responsibility for damage or loss of any articles left in the hotel before or after the event. The client is responsible to Bryn Meadows Golf Hotel & Spa for any damage caused by the client or his guests, agents, employees etc. Bryn Meadows is not responsible for any loss or damage to guest's belongings and personal possessions with the Golf Hotel & Spa premises howsoever, such loss or damage has been caused. Guests are responsible for the protection of their own property and should keep any valuables, belongings with them and under their control at all times. Bedroom safety deposit boxes can be used at the responsibility of the guests.

### **10. Some Important Points**

At Bryn Meadows we operate a zero tolerance rule to abusive and aggressive behaviour towards all employees and other guests. Bryn Meadows is strictly a no smoking hotel and anyone found to be smoking in their bedrooms will receive a £50.00 charge for the cleaning and de-fuming of the room. Any unclaimed wedding cake left at the hotel longer than 7 days after your reception will be disposed of.

### **11. Data Protection Act**

Any information supplied to Bryn Meadows Golf, Hotel & Spa, is held in accordance with the Data Protection Act 1984 and maybe used by Bryn Meadows Golf, Hotel & Spa to keep you informed with special offers and promotions we believe may be of interest to you. We do not disclose personal information to any other organisation.

**We have read and understood the above conditions.**

Date of Wedding.....

Brides Name.....  Signed Bride..... 

Grooms Name..... Signed Groom.....

Date..... Signed wedding co-ordinator.....